

**CANAAN/STEWARTSTOWN JOINT
SEWER COMMISSIONERS MEETING**

MINUTES

October 12, 2021

1. Open Meeting – The October 12, 2021, Canaan/Stewartstown Joint Commissions Meeting was opened by Haven Haynes, Jr. at 5:25 PM. Those present: Haven Haynes, Jr., Alfred Buckley, Noreen Labrecque (Canaan), Allen Coats, Dwayne Covell, Jim Gilbert (Stewartstown) and Operator April Busfield.
2. Approve July 13, 2021 – Motion was made by Alfred and seconded by Jim to approve the July 13, 2021, quarterly meeting minutes as written. Motion carried in the affirmative.
3. Additions/Deletions – No action
4. Operator Report –
 - A. Electric completed in garage/storage building – April reported that the electrical is 90% done on the garage/storage building at the Treatment Plant.
 - B. Tools for blade replacements - April was asked to gather prices on tools needed to maintain the blades on the pumps at the Treatment Plant. April explained the process of maintenance and the precision required with replacing the blades. The boards agreed that it is not cost effective to have this maintenance done in house so they will continue to have this contracted out.
 - C. April informed the boards that preventative maintenance should be done on the grit screw. She will get a price for this.
5. Report on Inspection – Haven reported on the inspection that he and Jim performed. All was good with the Treatment Plant portion of the inspection. On the Stewartstown pump stations, the stations need mowing, heat is needed in the buildings. Ethan Allen pump station needs mowing.
6. Other business
 1. Review and update agreement between Stewartstown and Canaan - No action
 2. The boards will meet in November or beginning of December to work on the Treatment Plant Budget for 2022.
7. Adjourn Meeting – On a motion by Allen Coats and seconded by Alfred Buckley, Haven Haynes, Jr. adjourned the October 12, 2021, Joint Commissioners meeting at 5:50PM.