

**CANAAN/STEWARTSTOWN JOINT
SEWER COMMISSIONERS MEETING**

MINUTES

January 5, 2021

1. Open Meeting – The January 5, 2021 Canaan/Stewartstown Joint Sewer Commissioner’s Meeting was opened at 5:30PM by acting Chairman Haven Haynes, Jr. Those present: Haven Haynes, Jr., April Busfield, Noreen Labrecque, Allen Coats, James Gilbert, and Dwayne Covill.
2. Approve October 6, 2020 – Motion was made by Allen and seconded by Jim Gilbert to approve the October 6, 2020 Quarterly meeting minutes. Motion carried in the affirmative unanimously.
3. Additions/Deletions – No action
4. Operator Report
 - a. Ramp completion – April reported that the ramp for the septage hauler has been completed. Haven noted that it looks good.
 - b. Complaints and proposals about Septage Hauling – The board discussed the possibility of accepting other haulers for dumping at the Treatment Plant. April stated that the Discharge Permit for Canaan is due from the State and she is trying to get the daily dumping amount increased or change from daily to weekly. She is working on a Policy which would limit the times of day the haulers will be able to dump and a system where they would need to make appointments for dumping. This would mean she would need to have set hours in the office to set up appointments with the haulers. Allen felt that our plant has a responsibility to the property owners in Canaan and Stewartstown first. Dwayne felt they should study the proposal first and not rush into a decision on this. Dwayne also felt the full board should be in the decision and discussion. The Board will meet later to consider all aspects of this proposal.
 - c. Draft Policy – no action
 - d. Pulling Pumps – Muffin Monster Solution – April stated that the knives for the pumps are getting dull faster than was anticipated and are needing to be replaced at a cost of \$3,000 per pump. She has a proposal in to the State to re-route the piping in the Headworks Building which she hopes will help with this problem. She has a zoom meeting with the State people on Friday to explain her proposal and get their approval.
 - e. Heating system – headworks building – The banisters for heating in the headworks building are rusting out. April is looking into getting rid of the banisters and replacing with electric unit in the ceiling.
 - f. The floors in the office area will need a buffing/wax job soon. There was a small incident with the pellets plugging up which has been resolved. At some point April would like to see

electricity run to the new storage building. The Houle pump station is having a “rag” problem.

5. Bolens Contract – Board will hold off until more discussion on above proposal.
6. Pittsburg Contract – Board will hold off until more discussion on above proposal.
7. Report on Inspection – Haven and Allen gave summary of inspection.
8. Review Proposed Budget – Board reviewed – no changes.
9. Other business
 1. Review and update agreement between Stewartstown and Canaan – delay – The board members read through the original agreement and felt that none of it applied to the current situation between the towns and therefore will need to be completely redone.
10. Adjourn Meeting - Motion was made to adjourn. Acting Chairman Haven Haynes, Jr. adjourned the January 5, 2021 Joint Sewer Commissioners meeting at 7:00 PM.