

FIRE DISTRICT #1
MEETING
MINUTES
March 16, 2022

1. OPEN MEETING - The March 16, 2022, Fire District #1 Bi-monthly meeting was opened by Chairman Jeff Richards at 5:32PM. Those present: Jeff Richards, Alfred Buckley, Jeremy Labrecque, Noreen Labrecque, April Busfield, Gary Leach, James Belknap, Lucy Daley, Alex Stockbridge (rep for Ed Smith) and Austin Biron.
2. APPROVE MINUTES - January 19, 2022 - Motion to approve the minutes was made by Jeff Richards and seconded by Jeremy Labrecque. Motion carried in the affirmative.
3. Report from Operator –
 - a. Frozen water – water meter replacement – ADD TO POLICY – Board reviewed the addition of Section 6A to the Policies and Procedures for Canaan Fire District #1. Motion was made by Al and seconded by Jeff to approve Section 6A to the Policies and Procedures. A copy of the Section 6A will be mailed to each user with the next quarterly billing.
4. WATER LINE REPLACEMENT PROJECT – Jim Belknap and Gary Leach were in to discuss the plan for the water line replacement Project slated for this spring. Lucy Daley, Alex Stockbridge and Austin Biron were in as adjoining property owners as well as joint owners of the portion of Reservoir Road that will be disturbed with the water replacement project. The start date for the project will be once the frost is out of the ground and/or whenever the materials can be delivered. It is anticipated that the cost for materials has increased so Jim Belknap and Gary will work together on getting the new pricing for the materials and inform the board of the changes. Temporary water service will be installed for the two users on this line prior the excavating portion of the project to avoid any interruption in water service. Alex Stockbridge stated that the property owners will pay for the culverts that will need to be replaced along the water main route on Reservoir Road.
5. WEST STEWARTSTOWN RATE INCREASE LETTER APPROVAL – Board reviewed the letter and on a motion by Al and seconded by Jeremy the new rate will become effective with the July 2022 billing. Motion carried unanimously.
6. WATER SHUT OFF DOOR HANGERS – Board reviewed the list. No action needed.
7. OTHER BUSINESS - No action
8. ADJOURN MEETING – Chairman Jeff Richards adjourned the March 16, 2022, Fire District #1 Bi-monthly meeting at 6:17PM.