FIRE DISTRICT #1

MEETING

MINUTES

July 20, 2022

1. OPEN MEETING – The July 20, 2022, Fire District #1 Bi-Monthly meeting was opened at 5:32 PM by Chairman Jeffery Richards. Those present: Jeffery Richards, Jeremy Labrecque, Alfred Buckley, Noreen Labrecque and April Busfield.
2. APPROVE MINUTES - May 18, 2022 – On a motion by Jeff and seconded by Jeremy, the May 18, 2022, meeting minutes were approved as written.
3. General Public – no action
4. Additions/Deletions to agenda – no action
5. Report from Operator –
6. Sample Courier to Lancaster – monthly – April explained to the board that the post office will no longer guarantee a package overnight. It could be up to 3 days and a water sample needs to be tested within 30 hours for results to be accepted. Therefore, April will be meeting the courier for Eastern Analytical, Inc in Lancaster, NH for all the three entity (FD#1, FD#2 and Wastewater) water samples. It might be a little more expensive but will guarantee our samples will get tested in the allotted timeframe and keep from having to resample if they do not arrive on time. Board agreed.
7. Replace Cook Street water line – April stated that the water main on Cook Street needs to be replaced and the sooner the better. Every year for the past several there has been breaks on that line and they have been applying band-aid fixes and she would like to replace. She would like this to be done this fall. The board would like price estimates for the project prior to giving consent. On a motion by Jeremy and seconded by Al the board approved getting estimates for the project on Cook Street and will review at their next meeting. Motion unanimously carried in the positive.
8. April also informed the board that a new chlorine pump will be needed. She would like to purchase a more commercial pump instead of the kind they have been purchasing in the past to see if it lasts longer than the old ones. She has priced this new pump at $2,000 as opposed to $1,500 for the one we already have. The board agreed with the purchase of the new pump.
9. WATER LINE REPLACEMENT PROJECT –
10. Update & review invoices for project - April is working on getting tie sheets for the new project. She has a copy of the field notes and can create tie sheets with the information in the field notes. April will call Erin (Wilcox and Barton) to find out if they were going to supply tie sheets. The board then reviewed the costs associated with the project.
11. The board discussed the resident on Reservoir Road who wishes to hook on to the Fire District Water. A curb stop was installed with the water main project. The owner will be responsible for all piping and appurtenances from his residence to the curb stop. The operator will need to approve the hook up once completed. If there is no foundation to the camp, as per the Fire Districts Rules and Regulation, a meter pit will be required for the water meter.
12. OTHER BUSINESS –
13. Review Budget Status report – The board reviewed. No action taken
14. Review Audit report – The board reviewed – The recommended Policies will be worked on.
15. Discuss filling swimming pools – Board will review the policy and make an addition to the policy if necessary.
16. Application for Water Service – sample – Board will review, and April will see what other towns have in place.
17. Weston and Sampson – well testing - Board unanimously approved the Maintenance and Inspection Agreement on a motion by Jeremy and seconded by Jeff.
18. Valve exercising program - April applied for a grant in June but has not heard anything about it yet. April said she and Brian can do some but only when they have time. Jeremy suggested that if there is a cost involved the Fire District could have this company come up and exercise the valves every five years or so.

1. ADJOURN MEETING – Motion to adjourn was made by Jeff and seconded by Jeremy to adjourn the July 20, 2022, bi-monthly meeting. Chairman Jeff Richards adjourned the meeting at 6:43PM.