

## **Canaan Fire District #1**

### **Special Meeting**

**March 28, 2017**

#### **Minutes**

1. **Open Meeting** – The March 28, 2017 Canaan Fire District #1 Special Meeting opened at 6:05PM. Those present: Norman Labrecque, Jeffrey Richards, Jeremy Labrecque, Noreen Labrecque and Gary Leach (Tata & Howard).
2. **Tata & Howard**
  - a. Phase 3 Bid – Discuss and review options – Gary explained to the board that the low bidder (NA Manosh) had a large disparity of their 1<sup>st</sup> Bid Item (Mobilization) with the limits required in the Measurement and Payment section of the Bid Documents. Gary presented the board with a letter of recommendation stating that Tata and Howard recommended the low bidder NA Manosh be rejected as non-responsive. The board reviewed the bids again after which a motion was made by Jeremy and seconded by Jeffrey to reject the low bidder NA Manosh bid based on the recommendation of our engineer Tata and Howard and our attorney Paul Giulliani. The motion was carried in the affirmative. A letter was prepared for the board’s signature to USDA stating the above decision which was signed by Chairman, Norman Labrecque. (See attached).

Gary stated that if the board approved, Tata and Howard would like to negotiate with the next lowest bidder, RG Gosselin. On a motion by Norman and seconded by Jeffrey the board approved having Tata and Howard negotiate with the second lowest bidder, RG Gosselin. The board will hold a special meeting with the engineers after they have met with RG Gosselin to proceed with awarding Contract #3.
  - b. Amendment #12 – The board reviewed the Change Order #2. The board did not think it was right that the Fire District should have to pay for work that was included in the contract with Munson and the engineers had to perform extra work in order complete the As Built drawings due to missing information on the Tie Sheets that were supplied by the Contractor. Gary said they would do a unilateral change order for the \$3950 so there would not be any cost to the district. On a motion by Jeff and seconded by Jeremy the board agreed to sign Amendment #12.
3. **Other business** – Jeremy had concerns about the cost overages on the project to date. The board is not open to any additional costs to the users so it is evident that something will have to be eliminated. Gary stated that he has recommended to Dave Ceppitelli to hold off on moving forward with Contract 2 (connector portion of project) until he has had time to review the costs of the Treatment Plant portion of the project. Gary thought they would have a better idea on costs for the district’s April meeting.
4. **Adjourn meeting** – On a motion by Jeffrey the March 28<sup>th</sup>, 2018 Canaan Fire District #1 Special Meeting was adjourned.