

Canaan Fire District #2
Monthly Meeting
Minutes
October 17, 2018

1. OPEN MEETING: The October 17, 2018 Canaan Fire District #2 monthly meeting opened at 6:00 p.m. by Chairman Tony Wheeler. Those present: Tony Wheeler, Jody Riley and Diana Rancourt (FD#2) April Busfield (Operator) Noreen Labrecque (FD#1) and Dave Ceppetelli (Tata&Howard).
2. APPROVE MINUTES: On a motion by Tony Wheeler and seconded by Jody Riley, the September 19, 2018 Canaan Fire District #2 meeting minutes were approved.
3. REPORT FROM OPERATOR: Telemetry system has been installed. April informed the board that AutomaTech is the company that supplies SCADA software for the Telemetry system. Now that the Wastewater Treatment Plant and the Water Districts we be all using this, the cost should be shared to maintain. The total cost of the yearly contract is \$495.00, Fire District #2 portion would be \$165.00. On a motion by Tony Wheeler and seconded by Jody Riley this was approved.
4. NEW BUSINESS:

Tata & Howard – update on project – Dave confirmed that the telemetry system is installed and reported that Electrical Installations Inc. will be doing a walk-thru. Contractor's Application 1804-04 in the amount of \$11,740.00 was reviewed and executed on a motion by Tony Wheeler and seconded by Jody Riley. The district will pay once the waiver release from the Contractor has been received. #22 Monthly Project Report and Reimbursement Request – Motion was made by Tony and seconded by Jody to approve and execute. The total for the month is \$14,232.35 which included \$11,740.00 for EII, \$323.95 and \$543.40 for Town of Canaan and \$1,625.00 for Blanchard Concrete.
5. OLD BUSINESS/OTHER BUSINESS:
 - a. Mary Ellen Uran meter – Motion was made by Tony and seconded by Jody to pay the invoice from Tallmage to move Uran's water meter inside. That invoice was for \$761.35. This was approved since her water meter was not installed properly.
 - b. Issues with meters – Notices went out to the property owners that had issues with their meters to contact Brian to schedule an appointment to fix them.
 - c. Flushing hydrants – They will be draining the hydrants this week.
 - d. Budget Status Report – Diana handed out the reports to the board for review. No questions at this time.
 - e. Sign Warrant – The board signed the warrant AP \$5,510.93.

We will need to cancel the telephone service.
6. ADJOURN MEETING – On a motion by Jody, Chairman Tony Wheeler adjourned the October 17, 2018 Canaan Fire District #2 monthly meeting at 6:15 p.m.