

SELECTBOARD MEETING

MINUTES

DECEMBER 3, 2018

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- I. **OPEN MEETING**- The December 3, 2018 Selectboard meeting was opened at 6:00PM by Chairman, Gregory D. Noyes. Those present: Gregory Noyes, Frank Sawicki, Jr., Haven Haynes, Jr., Noreen Labrecque, Richard Thibeault, April Busfield, Gary Leach, Canaan Board of Listers: Dennis Johnson, Diana Rancourt and Richard Dennis.
- II. **APPROVAL OF MINUTES** – On a motion by Haven and seconded by Frank, the November 19, 2018 Selectboard meeting minutes were approved.
- III. **ADDITIONS/DELETIONS TO AGENDA** – Gregory stated that he will be contacting Chris Gamache with regards to trees across the rail bed for the snowmobile trail. Also the concern with the lack of ditching maintenance on the Rail Bed which is causing water to run across the rail bed on to the main highway. Haven stated that he has been made aware that the food shelf in Colebrook will no longer provide food to Canaan Residents. He stated that they should probably reach out to the NECKA office and inform them of this.
- IV. **GENERAL PUBLIC COMMENTS** - The Canaan Listers were in to inform the Selectboard that they had not received any responses from the 10 appraisal firms they contacted with regard to completing a reappraisal of the Town to be completed for the 2020 Grand List. They did however receive an email from Ed Clodfelter from New England Municipal Resource Center Ltd., that stated that his company is full for the 2020 Tax year but were taking projects for 2021. Dennis Johnson stated that he and Diana have attended workshops where Ed has been a speaker and they found him very knowledgeable and trustworthy. Since none of the firms responded the Selectboard asked if the listers could possibly reach out to them and inquire about the going rate per parcel they are charging so it would give the board some idea on the possible cost to the town.
- V. **REPORT FROM HIGHWAY** – Richard stated that the International Truck is finally back from HP Fairfield. The board reviewed the invoice and would like Richard to reach out to HP Fairfield and get a more itemized invoice with regard to the amount of time it has taken them to complete the repairs. Richard stated that the truck ran well for a few days but now there is a problem with the 4W Hub. It is now in the shop at Marquis Garage for this repair. The steel for the snow bucket on the backhoe has been delivered. The Selectboard would like the article regarding property damage due to plowing that ran in last year's newsletter repeated this year in light of a recent incident.
- VI. **REPORT FROM WASTEWATER TREATMENT PLANT** –
 1. Gary Leach reported to the board that the plan portion for the Grinder/Pump Replacement Project has been completed and submitted to USDA's Jon Harries for approval. Once that approval is received Tata and Howard will put the project out to bid. Gary received a cost estimate for the replacement pumps and an update from the

Grinder manufacturer. With the new equipment numbers the new total estimated cost is about \$162,000 and the budget amount is \$190,000. Hopefully bids will come in good. If all goes well he is anticipating the bids will go out mid- January and awarded by first week in February. Currently with projected costs for the project he is anticipating a contingency of \$24,000.

2. Report from operator – April stated that she would like the line item for Lab Equipment to remain the same as last year even though that line item was not spent this year. She has several pieces of equipment that are left over from the old plant that are on their last leg so would like to replace them. Board agreed.

VII. SOLID WASTE –

1. ANR Conference Call – December 12th – 10:00am-11:00am – collection of asphalt & drywall. – Gregory and Frank will attend down at the Learning Center.

VIII. NEW BUSINESS –

1. Black Diamond Consultants letter – wireless communications – Board reviewed the letter and would like this sent to the Zoning Board as well.
2. Review and approve addition to Personnel Policy – A small addition to Section 9 Paragraph B. and an additional Section 25 was added for Crime Victim Leave. On a motion by Haven and seconded by Frank these additions were approved unanimously.
3. Rec Center in Colebrook – Gregory had a request from the Community Recreation Center in Colebrook for funding support from the Town of Canaan for 2019. The Selectboard will inform them as with any request for funding they will need to have a Petition submitted with 35 voter signatures for the Town Warning.
4. Trans Canada – Board reviewed the info.

IX. OLD BUSINESS –

1. Street Lighting – Board is still working on this with Efficiency Vermont
2. Budgets – The board will meet on December 10th at 1:00PM to work on budgets.

X. OTHER BUSINESS –

1. Reminder – Dispatch meeting December 13th, 5:30PM in Pittsburg – Reminder only
2. Hunting in open fields within villages – Gregory would like the board to consider an ordinance forbidding this activity in the villages of Beecher Falls and Canaan due to potential risk to the citizens.
3. Essex County Budget - All three Board members will plan on attending this on December 17, 2018 at 9:00 AM.

XI. EXECUTIVE SESSION – no action

In: Motion:	Second:	Action:	Time:
Out: Motion:	Second:	Action:	Time:

XII. SORT MAIL/SIGN WARRANT - \$52,197.88

XIII. ADJOURN MEETING – On a motion by Haven, Chairman Gregory Noyes adjourned the December 3, 2018 Selectboard meeting at 7:30PM