

## CANAAN FIRE DISTRICT #2 MEETING

### MINUTES

MARCH 12, 2025

6:00 PM

1. Open Meeting – The Canaan Fire District #2 meeting on March 12, 2025, was called to order at 6:13 PM by Chairman Tony Wheeler. Those present included Tony Wheeler, Jody Riley, Levis Boutin, and Diana Rancourt (clerk/treasurer). Also in attendance were April Busfield, Water Operator, and Kaylan Gray, Assistant Water Operator.
2. Appoint a chairperson: Jody Riley nominated Tony Wheeler for the position of Chairman, and the nomination was seconded by Levis Boutin. Tony Wheeler accepted the nomination.
3. Welcome – Levis Boutin was welcomed as a Prudential Committee member and Kaylan Gray as the Assistant Water Operator.
4. Approve meeting minutes – A Motion was made by Tony and seconded by Jody to approve the meeting minutes of December 4, 2024. The motion carried in the affirmative.
5. Recognition – Greg – Recognition will be handled after the meeting officially concludes.
6. Report from Operator –
  - a. Consumer Confidence Report – Notices will be included in the next billing cycle to inform customers that a report will be available by July 1, 2025.
  - b. Schedule for samples – The schedule for samples was discussed.
  - c. Source Protection Plan – This plan was updated and is currently awaiting approval from the State.
  - d. Emergency Management Plan – April is working on updating the Emergency Management Plan with free help.
  - e. Fire Hydrants – April and Kaylan have been busy clearing snow around the working fire hydrants.
  - f. Update – Ashley Lucht – Quantified Ventures, Support with Water Infrastructure – no update at the time of the meeting.
7. Budget Status Report – The Budget status report was reviewed with no questions.
8. Delinquencies – These will be discussed at the next scheduled meeting.
9. Other business – No other business took place.
10. Sign Warrants – The warrant #5-25 for \$443.50 was signed by the Prudential Committee members present.
11. Adjourn meeting – Chairman Tony Wheeler adjourned the Canaan Fire District #2 meeting at 6:22 PM.