

FIRE DISTRICT #1 MONTHLY MEETING

MINUTES

September 18, 2019

1. **OPEN MEETING** – The September 18, 2019 Fire District #1 monthly meeting was opened by Chairman Jeff Richards at 6:01PM. Those present: Jeff Richards, Norman Labrecque, Jeremy Labrecque, Noreen Labrecque, April Busfield, Dave Ceppetelli, Paul Whitimore, David, Wanita, Dillon and Raelene Begin.
2. **APPROVE MINUTES** - August 21, 2019 –On a motion by Norman and seconded by Jeff the August 21, 2019 monthly meeting minutes were approved unanimously as written.
3. **ADDITIONS/DELETIONS** – No action
4. **REPORT FROM OPERATOR** –
 - a. Leak at 174 VT RTE 114 – April reported that this leak has been fixed.
5. **PROJECT UPDATES** – Tata and Howard
 - a. Contract 4 – Documents – submittals, record drawings & O&M Manual – Contractor’s Application #1 – Amount \$19,671.75 – NE Backflow, Inc. – Motion was made by Jeremy and seconded by Norman and executed by Chairman Jeff Richards
MPBR #17 – Amount \$19,671.75 – Motion was made by Jeff and seconded by Jeremy, approved unanimously and executed by Chairman Jeff Richards.
 - b. Review non-standard installations – Paul Whitimore reported that he is approximately 1/3 done with the installs. This month’s application includes 40 meters, 35 PRVs, 22 ball valves and 14 meter setters. There is an additional \$2800 for non- standard installs. Paul explained the problem plumbing at the school. He is not comfortable with just replacing the meter and asked if it was ok with the board if he took the time to replace all that needs to be done to make it workable. The District will only be responsible for the actual install of the meter and the school will have to pick up the remainder of the costs. The board was ok with this.
6. **OLD/OTHER BUSINESS** –
 - a. Lawn on Nathan Street – Has been re-seeded.
 - b. The Begin’s were in to discuss installing meters at all the individual mobile homes at their newly acquired Mobile Home Park. David stated that he would be purchasing and installing the meters and would like the District to take over the billing of the Water and Sewer to all residents at the Park. The board will review and get back to the Begins.
 - c. Noreen informed the board that Brookfield Services would be servicing the generator at the Water Treatment Facility tomorrow.
7. **ADJOURN MEETING** – Chairman Jeff Richards adjourned the September 18, 2019 Canaan Fire District #1 monthly meeting at 7:10PM.