

FIRE DISTRICT #1 MONTHLY MEETING

MINUTES

NOVEMBER 14, 2018

1. OPEN MEETING – The November 14, 2018 Canaan Fire District #1 monthly meeting opened at 6:05PM by Chairman Jeff Richards. Those present: Norman Labrecque, Jeff Richards, Jeremy Labrecque, April Busfield, Noreen Labrecque, Dave Ceppetelli, and later joined by Gary Leach.
2. APPROVE MINUTES - October 17, 2018 – On a motion by Norman and seconded by Jeff the October 17, 2018 monthly meeting minutes were approved.
3. ADDITIONS/DELETIONS – no action
4. REPORT FROM OPERATOR
 - a. Update on shutting down old reservoir. April explained that the old reservoir has been disconnected and the new storage tank is online.
5. TATA AND HOWARD

For CFD#1 C#4 WTF:

1. Execute:
 - a. MBR, - \$388,019.95 – After reviewing motion was made by Norman and seconded by Jeff to execute MBR#29.
 - b. DHI Pay App, - \$372,659.35 – After reviewing motion was made by Norman and seconded by Jeff to execute Daniel Hebert, Inc. Pay application #6.
 - c. WCD No.2. – Relocation of Water Sampling Station. At the request from April because at the original location there was a great danger of it being run into by ATV's and Snowmobiles. Motion was made by Norman and seconded by Jeff to execute Work Change Directive No. 2a.

For CFD#1 4902:

1. Execute:
 - a. MBR - \$36,523.42 – After reviewing motion was made by Norman and seconded by Jeremy to execute MBR#7.
 - b. Courtland Construction Corp Pay App - \$33,673.42 – After reviewing, motion was made by Jeremy and seconded by Norman to execute Courtland Construction Pay application No. 1.

Discussions;

- CFD#1,C4 WTF:
 - Project Schedule
- 4902 FY17
 - Status of Telemetry - Will be completed in December.
 - Status of Water Mains Project - Dave stated that Courtland has completed Holmes St. and on Enid Circle, the Main and 2 of the three services are completed. They will

complete the third tomorrow. They will wait to see what the weather brings before starting on Nathan St.

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Water Meters Update - Gary Leach reported that the proposals have been completed. He has been trying to get a hold of Dave at Ti Sales to verify the specs. He has been in contact with Paul Whitamore of New England Backflow. April, Noreen, Brian and Dave all met with Ti Sales Rep., Dave Harris on Nov. 2nd to review the proposed meter reader. The final costs are yet to be determined.

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6. OLD/OTHER BUSINESS –

- a. Sign Maintenance Agreement with Brookfield for generator - Board reviewed and motion was made by Jeff and seconded by Norman to sign the 2019 Maintenance with Brook Field Services. Jeff executed the document.
- b. The board will meet on Saturday, December 1st at 3:00PM to work on the 2019 Proposed Budget.
- c. The next monthly meeting will be on December 19th at 7:00PM.

7. ADJOURN MEETING – On a motion by Jeff and seconded by Norman, the November 14th, 2018 Canaan Fire District #1 monthly meeting was adjourned by Chairman Jeff Richards at 7:05PM.