

FIRE DISTRICT #1 MONTHLY MEETING

Minutes

July 18, 2018

1. OPEN MEETING – The July 18, 2018 Canaan Fire District #1 monthly meeting was opened by Chairman Jeff Richards at 7:02PM. Those present: Jeremy Labrecque, Norman Labrecque, Jeff Richards, Noreen Labrecque, David Ceppetelli, and later joined by April Busfield.
2. APPROVE MINUTES - June 20, 2018 – On a motion by Jeff and seconded by Jeremy the June 20, 2018 monthly meeting minutes were approved.
3. ADDITIONS/DELETIONS - No action
4. REPORT FROM OPERATOR – April reported that Stewartstown’s usage has dropped to 15,000 per day from the 90,000 per day they were using before their leaks were fixed. She and Brian did flush the hydrants on the date agreed by both Canaan and Stewartstown boards.
5. TATA AND HOWARD
 - A. UPDATE ON PROJECTS – Dave Ceppetelli gave the board an update on FY17 Project. The telemetry system is on hold until the new Treatment Facility building is built. Tata and Howard have three subs for the water meter installations – Hebert, Tallmage and Nadeau Plumbing. Specs are ready to go on this. The permitting for the water main replacements on Nathan St., Enid Circle and Holmes St. is out to the State.

On Contract #4 – There is a hold up with the new electric pole to be installed. The concrete walls are in and there are a few minor pipe changes that have taken place. April suggested that instead of having the driveway stop at the top of the hill by the building that perhaps it could run around the building so as to make a horseshoe type driveway. This would make chemical deliveries easier as well as plowing in the winter months. Dave will check on this. If this is not possible through the project the board agreed to have it done outside of the project as it makes more sense.

Dave had an Engineering Amendment for the board to sign for additional funds to cover permitting from the VT Fire Protection and Safety Division. On a motion by Norman and seconded by Jeff the board approved the Amendment. (Note: Jeremy Labrecque recused himself from this vote due to his association with the project).
 - B. APPROVE AND SIGN USDA Monthly Project Request & Contractor’s Request – FY17 Monthly – Monthly Project Reimbursement Request #3. Motion was made by Jeremy and seconded by Norman to approve this Request. Chairman Jeffrey Richards executed the documents which included \$2,140.00 for Tata and Howard and \$20,900.00 for EII. Also executed was the Contractor’s Application from EII in the amount of \$20,900 on a motion by Norman and seconded by Jeremy.

Contract #4 – (Note: Jeremy Labrecque recused himself from any vote on this contract).
Monthly Project Reimbursement Request #25 – Motion was made by Jeff and seconded by Norman to approve the Monthly Project Reimbursement #25 which included \$24,305.70 for Tata and Howard and \$90,998.60 for Daniel Hebert, Inc. On a motion by Norman and seconded by Jeff the Contractor’s Application from Daniel Hebert, Inc. was approved and executed.

6. OLD/OTHER BUSINESS – The board had a short discussion about the water line that runs across Ethan Allen Park to Reservoir Road. No decision made at this point.
7. ADJOURN MEETING – On a motion by Norman and seconded by Jeremy the July 18, 2018 Canaan Fire District #1 monthly meeting was adjourned at 7:50PM by Chairman Jeff Richards.