

## FIRE DISTRICT #1 MONTHLY MEETING

### Minutes

August 15, 2018

1. OPEN MEETING – The August 15, 2018 Canaan Fire District #1 monthly meeting was opened by Chairman Jeff Richards at 7:01 PM. Those present: Jeremy Labrecque, Norman Labrecque, Jeff Richards (FD#1), Gary Leach (Tata&Howard), April Busfield (Operator) and Diana Rancourt (FD#2).
2. APPROVE MINUTES – July 18, 2018 – On a motion by Norman and seconded by Jeff the July 18, 2018 monthly meeting minutes were approved.
3. ADDITIONS/DELETIONS - No action
4. REPORT FROM OPERATOR – Stewartstown water is still 14,000 instead of 20,000
5. TATA AND HOWARD
  - A. UPDATE ON PROJECTS – Gary Leach gave the board an update on FY17 Project. Tata and Howard sent out specs and plans for the water main replacement to Tetreault, Monach, Cortland and Lyons. Proposals to be sent in no later than August 28<sup>th</sup>.
  - B. APPROVE AND SIGN USDA Monthly Project Request & Contractor's Request – FY17 Monthly – Monthly Project Reimbursement Request #4. Motion was made by Norman and seconded by Jeff to approve this Request. Chairman Jeffrey Richards executed the documents which totaled \$2,105.00 for Tata and Howard. Also executed was the Contractor's Application from Daniel Hebert in the amount of \$87,321.15 on a motion by Jeff and seconded by Norman. (Note: Jeremy Labrecque recused himself from any vote on this contract). Monthly Project Reimbursement Request #26 – Motion was made by Norman and seconded by Jeff to approve the Monthly Project Reimbursement #26 which included \$25,649.15 for Tata and Howard and \$87,321.15 for Daniel Hebert, Inc. On a motion by Norman and seconded by Jeff the Contractor's Application from Daniel Hebert, Inc. was approved and executed. (Note: Jeremy Labrecque recused himself from any vote on this request). Gary informed the board of the discussion he had with Steve Colter from Vermont Electric Coop. The cost to upgrade power line - replace pole, install mid-span pole, move 3 phase transfer bank, install 200A 3 phase in line meter is \$31,683.05. He commented that it is a high voltage risk. Motion was made by Jeff and seconded by Norman to approve the payment of \$31,382.05. Gary will find out how to pay and let Noreen know.

Some discussion on Neptune T10 meters , drive by radio read, will download to current NEMRC or other software. Will check into the possibility of sharing with Stewartstown and FD#2. Dave will meet with April and Noreen to explain the software program.

6. OLD/OTHER BUSINESS – No other business took place.
7. ADJOURN MEETING – On a motion by Norman and seconded by Jeremy the August 15, 2018 Canaan Fire District #1 monthly meeting was adjourned at 7:50PM by Chairman Jeff Richards.