

FIRE DISTRICT #1 MONTHLY MEETING

MINUTES

September 19, 2018

1. **OPEN MEETING** – The September 19, 2018 Fire District #1 monthly meeting was opened by Chairman Jeff Richards at 7:06PM. Those present: Jeff Richards, Jeremy Labrecque, Norman Labrecque, Noreen Labrecque and Dave Ceppetelli.
2. **APPROVE MINUTES** - August 15, 2018 – On a motion by Jeff and seconded by Norman the August 15, 2018 monthly meeting minutes were approved.
3. **ADDITIONS/DELETIONS** - none
4. **REPORT FROM OPERATOR** – Operator not present – Chairman Richards read her report to the rest of the board with regards to putting the new storage tank online (see attached)
5. **TATA AND HOWARD**
 - A. **UPDATE ON PROJECTS** – Dave reported on the FY17 project. The antenna at the Well house/water treatment facility will be installed. The water main project has been reduced to \$180,000.00 and Courtland Const. will begin at the end of October. An RFP will be going out for the water meters for both Canaan and Stewartstown.
Contract #4 – Dave informed the board that Jim Wells has offered to provide 6 inches of gravel to complete the driveway at the Treatment Facility free of charge. Dave reported that the site has been graded, the propane tank is buried and the electrical will be done by the end of October.
 - B. **APPROVE AND SIGN USDA Monthly Project Request & Contractor's Request-**
FY17 MBR#5 - \$3,135.00 – Motion was made by Jeremy and seconded by Norman and approved unanimously.
Contract #4 (Jeremy recused from this vote) – Work Directive No.1 was reviewed. Motion was made by Jeff and seconded by Norman to approve and execute.
MBR#27 - \$121,918.20 – reviewed – Motion was made by Norman and seconded by Jeff, approved and executed.
Contractor Application - \$96,827.80 – Motion was made by Norman and seconded by Jeff, approved and executed.
6. **REVIEW BUDGET STATUS** – Noreen handed out the reports for the board to review. No questions at this time.
7. **OLD/OTHER BUSINESS** – No action
8. **ADJOURN MEETING** – On a motion by Norman, Chairman Richards adjourned the September 19, 2018 Canaan Fire District #1 monthly meeting at 7:35PM.