

Fire District #1

Special Meeting

July 25, 2019

Minutes

1. OPEN MEETING – The July 25, 2019 Fire District #1 Special Meeting opened at 5:31PM. Those present: Jeffery Richards, Norman Labrecque, Jeremy Labrecque, Noreen Labrecque, Dave Ceppetelli (Tata & Howard) and Paul Whittemore (NE Backflow).
2. APPROVE MINUTES – Motion was made by Jeff and seconded by Jeremy to approve the minutes of July 17, 2019 as written.
3. CONTRACTOR MEETING WITH NE BACKFLOW – Dave Ceppetelli went through the Preconstruction Conference – FY17 WSI, Water Meters five page checklist. (Note: These minutes will be completed by Tata and Howard).
4. SIGN USDA LOAN CLOSING DOCUMENTS – The board reviewed and executed the following documents on a motion by Norman and seconded by Jeremy.

Resolution and Certificate – Executed by Jeffery Richards, Norman Labrecque, Jeremy Labrecque and Noreen Labrecque (Clerk/Treasurer)

Bond Sale Notice – Executed by Noreen Labrecque (Treasurer)

Water System Improvement Bond – Executed by Jeffery Richards, Norman Labrecque, Jeremy Labrecque and Noreen Labrecque (Clerk/Treasurer)

Certificate of Registration – Executed by Noreen Labrecque, Treasurer

Tax Certificate – Executed by Jeffery Richards, Norman Labrecque, Jeremy Labrecque and Noreen Labrecque, Treasurer.

Loan Closing Certificate – Executed by Noreen Labrecque, Clerk

IRS Form 8038-G – Executed by Noreen Labrecque, Treasurer

5. OTHER BUSINESS – Dave stated that he has contacted Courtland Const. with regards to the lawns on Nathan Street. They are willing to come back and do the work but the property owners will have to do their own watering.
The board discussed the left over funds from Contract 4.
6. ADJOURN MEETING – Chairman Jeffery Richards adjourned the July 25, 2019 Canaan Fire District #1 Special meeting at 6:42PM.