

**CANAAN RECREATION PARK COMMITTEE**  
**MEETING MINUTES**  
**NOVEMBER 11, 2024**  
**5:00 pm**

- I. Open Meeting – Chairman Vernon Crawford opened the November 11, 2024 Rec Park Committee meeting at 5:07 pm. Those present were: Vernon Crawford, Diana Rancourt, Paul Lyons, Norman Flanagan, April Busfield and Zach Brown.
- II. Additions or Deletions to the Agenda – See other business.
- III. Approve minutes for the October 14, 2024 Meeting - On a motion by Paul and seconded by Diana the meeting minutes were approved unanimously as written.
- IV. Letter from School mowing – The letter from the school was reviewed and discussed regarding mowing in relation to the financial contributions made by the School district and it was decided that the Selectboard and School board meet to come up with an formal agreement between the Town and the School district for the mowing in the recreation park.
- V. Warned article – An anonymous citizen put in a suggestion that the Rec Park seek tax dollars to help with maintenance and upkeep instead of fundraising. It was discussed that the town already pays for the mowing in support of the rec park. A motion was made by Diana that the rec park put in a warned article requesting tax dollar funding and it was seconded by April. All were in opposition.
- VI. Vermont Community Foundation grant/summer 2025 – Diana shared an email she received from Tim Gray – To do the work during the summer of 2025 he should be paid \$75 per hour and the students should be paid \$20 per hour. After some discussion, it was agreed to pay Tim Gray the \$75 per hour and two students each \$20 per hour for a time period of sixteen hours which would be paid from the Town's payroll system. Some of the projects will be a new message board, fix fitness stations, fix picnic tables and if possible the gazebo.
- VII. Fundraiser – pavers – Diana shared quotes that she had received from Billy Rioux – The walkway from the track to the pad is \$1,320 which will be 10' wide and taper as shown in the drawing, the 4' walkway around the pad is \$2,640 as shown in the drawing. Diana will apply for grants to cover the cost of pavers. See attached drawing.
- VIII. Dash grant – BFVFD appreciation day – Britni and Diana joined a zoom meeting with Jody Fried on November 11th to discuss the availability of the Catamount stage for this event. The cost for the stage will be \$2,500 which includes taking care of the sound system. He will email the available dates to use the stage to share with everyone. Diana will apply for a Dash grant from the Neil and Louise Tillotson Foundation for \$2,000 to help with the cost of the stage. Bands, food etc. will be discussed at a later date.

- IX. ARPA funds – Zach went over what the APRA funds has been or will be used for. Brad Tree Service will cut three trees for \$600 before the end of this year. Working on getting contracts/agreements from Laurent Rancourt and Harold's Concrete Construction for the committee members to discuss. If approved, these contracts/agreements need to be approved by the end of 2024.
- X. Work on budgets – Copies of the budgets were distributed for review before our next rec park meeting on December 9<sup>th</sup> at 5:00 pm.
- XI. Other Business – Porta potties were locked up for the season. Norman and April have shut off the water for the season. Norman is going to go back and verify that the water has drained out of the lines properly.
- XII. Warrant was signed – AP 23-24 \$217.40
- XIII.** Adjourn Meeting – the October 14, 2024 rec park meeting adjourned at 6:10 pm.