

SELECTBOARD MEETING

MINUTES

March 11, 2019

- I. OPEN MEETING – The March 11, 2019 Selectboard meeting opened at 6:00PM. Those present: Gregory Noyes, Frank Sawicki, Jr., Haven Haynes, Jr., Noreen Labrecque, April Busfield and from Tata and Howard, Dexter Lefavour, Paul Howard and David Ceppetelli.
- II. APPOINT CHAIRMAN AND CLERK OF SELECTBOARD – The first order of business after an annual Town Meeting is for the Selectboard to appoint a Chairman and Clerk of the Board. On a motion by Gregory and seconded by Frank, Haven Haynes, Jr. was appointed Chairman of the Selectboard for Year 2019. On a motion by Haven and seconded by Gregory, Frank Sawicki, Jr. was appointed Clerk of the Selectboard for Year 2019.
- III. APPROVAL OF MINUTES – On a motion by Gregory and seconded by Frank the Meeting minutes for February 25th were approved unanimously.
- IV. ADDITIONS/DELETIONS TO AGENDA – Salvage yards under “Old Business”
- V. REPORT FROM WASTEWATER TREATMENT PLANT –
 1. April began her report by informing the board that she and Brian have been pulling pumps in -10 degree weather and is very anxious to get the replacement pumps in place. The manual crank for the pumps is getting harder and harder to manage especially in cold weather. She is expecting several call outs to pull pumps once the spring weather gets here because of the water run offs.
 2. Discussion Assistant Operator – April explained that Wayne Graham will be offering the Wastewater Operator classes again this spring and she would like to have Brian attend them before he takes the Wastewater Treatment Operator test again. She feels that the time lapse, of almost a year between the classes and the testing the first time he took the test is the main reason for him not passing. This time the classes will be offered shortly before the test is given. On a motion by Gregory and seconded by Frank the board unanimously agreed to have Brian attend the classes with Wayne Graham this spring.
1. Tata and Howard – Paul Howard and Dexter Lefavour (Dave Ceppetelli was also present). Dexter reported to the board that there was only one bid for Grinder/Pump replacement project. It came in higher than was budgeted so he and bidder DL Hebert, Inc. were able to reduce the bid by \$9,104.00 by deleting 4” motor operated plug valve and associated electrical work and replace with ductile iron pipe. Dexter and April have discussed and agreed to this change. Dexter had the Notice of Award and Change Order No. 1 for the Selectboard to approve and execute. On a motion by Gregory and

seconded by Frank, Chairman Haven Haynes, Jr. executed both documents. A short discussion on chain of command with Tata and Howard took place due to the recent retirement and resignation of Gary and Melissa Leach. Paul Howard assured the board that they have sufficient staff to cover our needs. Tata and Howard are looking to hire two new staff members soon. Paul explained that for Canaan's Wastewater Project, Dexter Lefavour will be the "go to" person, and for the Water Projects Dave Ceppetelli and Paul Howard will be covering those. Paul added that he plans to be at the Vermont office two days per week and is available by phone or email anytime. Noreen inquired when the anticipated start date for the Wastewater Project will be in light of the information April supplied with regards to pulling pumps. Dexter replied that the documents need to be approved by USDA and they can issue the start date either 10 or 14 days after that happens.

2. Septic Hauler Permit to be signed – Board executed this document.
3. Open bids for storage garage – One bid was received in the amount of \$56,100. Board will make a decision on this and report to the bidder.

VI. GENERAL PUBLIC COMMENTS - no action

VII. REPORT FROM HIGHWAY –

3. Bridge Maintenance workshop – April 9, 2019 at Derby VTrans Office. 8:00AM-12:00PM – Gregory will attend this workshop with Richard. Haven and Frank will need to check their work schedules to see if they are available.
4. Parking in the road – Beecher Falls – Selectboard will contact Jeff about ticketing these offenders.
5. Winter Operations Policy – review to see if board is interested in adopting a similar one for Canaan.

VIII. SOLID WASTE –

1. JK Lynch would like a one or two day notice from Transfer Station Operator to pick up C&D container. Frank and Gregory will meet at the Transfer Station on March 22nd at 4:00PM to review with Marc.
2. Gregory stated that NRRRA is still checking on pricing for a 20 ft. container for our Transfer Station to store tires. Gregory stated that the vendor in Littleton sells them for \$2800 plus \$65 delivery charge.

IX. NEW BUSINESS –

1. ENSU/NEK usage of building – storage is limited – Noreen had concerns running out of storage for documents in the downstairs vault and back room behind kitchen. With the addition of NEK Choice, apparently those documents will also need to be stored. Gregory and Frank will meet with the Superintendent of Schools on this.
2. Appointments – See attached listing of appointments.

X. OLD BUSINESS –

1. ATV Ordinance – Approve from last meeting – With the approval of the meeting on February 25th the Selectboard will move onto the next step in the adoption process which is to post in 5 public places and publish in the News and Sentinel within 14 days.
2. Representative from Dupont Storage will be coming to check out downstairs vault storage – Noreen spoke to the representative and he will stop in next time he is in the area to give us some options.

XI. OTHER BUSINESS –

1. Sign/approve Liquor License for American Legion – On a motion by Haven and seconded by Frank the board unanimously approved the American Legion Liquor License.
2. Sign up for Burke Mtn. workshop – how many to sign up? Gregory and Haven along with Jonah Cote and Zachary Brown will attend this workshop on March 27th.
3. Bob Lee sent Gregory a newspaper article about the State of Vermont issuing a fine to a person who was running an illegal Salvage Yard. Gregory will make more inquiries about this with the State.

XII. SORT MAIL/SIGN WARRANT - \$40,472.23

XIII. ADJOURN MEETING – On a motion by Gregory, Chairman Haven Haynes, Jr. adjourned the March 11, 2019 Selectboard meeting at 7:53PM.