

SELECTBOARD MEETING

MINUTES

November 29, 2021

- I. OPEN MEETING – Chairman Haven Haynes, Jr. opened the meeting at 5:57PM. Those present: Haven Haynes, Jr., Alfred Buckley, Noreen Labrecque, Richard Thibeault, Library Trustees, Sharon Belleville and Nancy Petro and Librarian Sharon Ellingwood, Historical Society members, Dennis Fuller and Sally Masson and Claude Bissonnette.
- II. APPROVAL OF MINUTES – On a motion by Al and seconded by Haven the November 15, 2021, Selectboard meeting minutes were approved as written.
- III. ADDITIONS/DELETIONS TO AGENDA - none
- IV. GENERAL PUBLIC COMMENTS –
 1. Liability Insurance for Library (Historical Society) – The Canaan Library Trustees and Librarian along with two members of the Historical Society were in to discuss the VLCT PACIF inspection report concerning the Alice Ward Library building. Noreen has sent all the information that the Historical Society had on the past agreements that were put in place between the Library and the Historical Society and is waiting for an answer from the Loss Control Officer about the documents. Once word has been received from VLCT the Library Trustees and Historical Society will be notified. The Trustees reported that Mr. Reid will repair the stair rail and furnace pit area in the basement.
 2. Claude Bissonnette was in to share his concerns regarding the safety of the public with potentially infected employees. The Selectboard agreed with his concerns and will take action on this issue.
- V. REPORT FROM HIGHWAY –
 1. Plowing and sanding school yard – Richard stated that there have been some issues this year with new employees at the school not being aware of how the plowing and sanding of the school parking lot were handled in the past. The Selectboard had invited the school officials earlier this fall to come in and discuss the parking at the ENSU building for the winter and plowing issues, but they were not available. The Selectboard will invite them into a meeting again and discuss the pros and cons to hiring out this service for future years.
 2. Richard and April have updated the MRGP report and Richard had the report and graph to present to the Selectboard. The Selectboard were pleased with the progress.
 3. Richard and Brian have begun plowing this week. Brian cleared the sidewalks with the skid steer.
 4. Noreen will reach out to Jason Sevigny with regards to reimbursement for the Hall Stream Bridge Project Engineering costs.

VI. REPORT FROM WASTEWATER TREATMENT PLANT – No action

VII. SOLID WASTE -

1. Transfer Station hours during Christmas and New Years – On a motion by Al and seconded by Haven the Selectboard voted to have the Transfer Station closed on Christmas (December 25th) but open on New Year's (January 1st). Motion carried in the affirmative.
2. Stump Dump for Christmas Tree disposal – On a motion by Al and seconded by Haven the Selectboard voted to have the Stump Dump open on January 1, 2022, and January 8, 2022, for Christmas tree disposals. Motion carried in the affirmative.
3. Sick time for operator – Selectboard agreed to any COVID related illnesses the town would pay sick time at their regular pay for an operator as a part time employee.
4. Solid Waste Grant – The 2022 Application has been submitted to the State. Once the State has reviewed the Task Order 003 and will be sent to Haven as Selectboard Chairman to be executed.

VIII. NEW BUSINESS –

1. Set dates for Budgets – The Selectboard will meet on December 8th, 2021, at noon to begin reviewing and working on 2022 Budgets.
2. Articles for Newsletter – Due December 10 – Haven will compose an article for the newsletter.
3. CNC request for lights in Fletcher Park – On a motion by Al and seconded by Haven the board agreed to the request by Canaan Naturally Connected to place lights in Fletcher Park with the condition that the extra cost for the electric be reimbursed to the Town by CNC.
4. Adopt addition to Section 18 – Standby and Call out Policy in the Town of Canaan Personnel Policies and Rules Handbook – Chairman Haven read the addition of Section 18D aloud. On a motion by Haven and seconded by Al, the Selectboard approved and adopted Section 18D to the Town of Canaan Personnel Policies and Rules Handbook.
5. Review list of ARPA Expenditure Categories – Board reviewed. No action taken
6. Governor's Face Covering Rule – info only

IX. OLD BUSINESS – no action

X. OTHER BUSINESS – On a motion by Al and seconded by Haven, the Selectboard appointed Mark Bullard to the position of Selectboard to serve until the next regular Town Meeting on March 1, 2022. Motion carried in the affirmative.

XI. SORT MAIL/SIGN WARRANT - \$52,822.82. Warrant reviewed and executed by Selectboard.

XII. ADJOURN MEETING – Al Buckley made a motion to adjourn the meeting. Chairman Haven Haynes, Jr. adjourned the November 29, 2021, Selectboard meeting at 7:45PM.