

SELECTBOARD MEETING

MINUTES

April 5, 2021

- I. OPEN MEETING – The April 5, 2021 Selectboard meeting was opened by Chairman Haven Haynes, Jr. at 6:00PM. Those present: Haven Haynes, Jr., Frank Sawicki, Jr., Noreen Labrecque, April Busfield, Richard Thibeault and one member from the public, Robert Lee.
- II. APPROVAL OF MINUTES – Motion was made by Frank and Seconded by Haven to approve the March 22, 2021 Selectboard meeting minutes. Minutes were approved unanimously.
- III. ADDITIONS/DELETIONS TO AGENDA – dog license late fee, letter from Essex NRCD, Internet
- IV. GENERAL PUBLIC COMMENTS –
 1. The first order of business was to present Robert Lee with a plaque commemorating his years of service to the Town of Canaan as Zoning Administrator.
 2. Robert Lee had a presentation to the Selectboard regarding the St. Paul's Mission church located on Power House Road. He would like to have the Town take over the church building and have it moved to his lot that abuts the Alice Ward Memorial Library to be used as a museum for the Historical Society. They are proposing a grant to pay for the relocation. Robert is aware that this would need to be a vote of the Town. The Selectboard will take under advisement.
- V. REPORT FROM HIGHWAY
 1. Rouleau Road – survey - The Selectboard would like Dana Masson to create a survey of Rouleau Road delineating it from River Road to the end property line of lot U06034.
 2. The letter from Essex NRCD was with regards to the 5-year contract for the shared hydroseeder. The Selectboard agreed to extend that contract.
 3. Richard said he will do some grading once the roads have dried out.
- VI. REPORT FROM WASTEWATER TREATMENT PLANT –
 1. April gave the board a report on the plugged sewer line at the Northland Hotel. They will be digging tomorrow and if the plug is under the road or across the road it will be the Town's expense. She wanted to warn the Board.

At this time, a motion was made by Frank and seconded by Haven to enter executive session at 6:27PM for a personnel matter.

Motion was made by Frank and seconded by Haven to exit the Executive Session at 6:56PM. No binding decision was made.

VII. SOLID WASTE

1. Composter – As of today, the composter has not been delivered. The board will meet with Marc on April 21st about this.

VIII. NEW BUSINESS –

1. Letter of support – Northern Forest Center – Motion was made by Frank and seconded by Haven to approve the Letter of Support for the Recreation Park Committee to apply for this grant. Motion carried in the affirmative.
2. American Legion Liquor License – Motion was made by Frank and seconded by Haven to accept and execute the liquor license for the American Legion Post 47. Motion carried in the affirmative.

IX. OLD BUSINESS –

1. Since there is not a full board present, this meeting will be recessed until Wednesday, April 7, 2021 at 4:00 PM to review the Financial Policies and discuss an On-Call Policy.

X. OTHER BUSINESS –

1. Executive Session – Personnel – see above
2. Noreen asked the Selectboard to delay the Dog license late fees until May 1, 2021 since a lot of dog owners have been unable to schedule rabies shots until April and the Town was unable to hold a rabies clinic again this year due to Covid. The Selectboard agreed to delay the late fees until May 1, 2021.
3. Frank will contact Netafy with regards to acquiring new internet services for the Town Office since ENSU will be moving to their new location and disconnecting the existing internet service.

XI. SORT MAIL/SIGN WARRANT - \$ 52,608.03 approved and signed by Haven and Frank.

XII. ADJOURN/RECESS MEETING – On a motion by Frank, Chairman Haven Haynes, Jr. recessed the April 5, 2021 Selectboard meeting at 7:20PM and to be resumed on April 7, 2021 at 4:00PM.

The Canaan Selectboard resumed their meeting on April 7, 2021. Those present: Frank Sawicki, Jr., Alfred Buckley, Noreen Labrecque and later joined by Haven Haynes, Jr. via telephone. Frank Sawicki, Jr. opened the meeting at 3:56PM.

Frank reminded all that the Northern Border's Dispatch meeting will be held in Canaan on April 8th at 5:30PM. Both he and Al plan to attend.

Jeff will be sending a mileage report to the Selectboard.

The Netafy internet has been installed and will be ready to switch once the other service is disconnected.

Frank checked on the Sewer repair on Gale Street and reported that there was no break just clogged with accumulated grease from the restaurant. The owner of the restaurant has assured April Busfield that they have installed a new grease trap recently. Al felt it would be a good idea to inspect the new grease trap.

Frank will work on a letter to the Side Judges regarding the Police Dispatch charges.

A letter to Ethan Allen regarding sawdust was revised and will be sent.

The board set the date of April 12th at 1:00PM for their first Spring Ride Around.

A sample Call-out policy was distributed. The board will review and take up at their next meeting.

The board reviewed the list of Municipal Model Policies from VLCT and chose three of those policies to work on. They are: Accounting, Auditing and Reporting Policy, Balanced Budget Policy and Cash Receipts, Petty Cash and Returned Check Policy. Noreen will work on these and have them ready for review.

Frank received a call from ANR checking up on our "Food Scrap" collection. Frank informed them that we have been collecting and we have purchased a composter. He was informed that the Town could apply for reimbursement on the composter.

Chairman Haven Haynes, Jr adjourned the meeting at 4:30PM.