

SELECTBOARD MEETING

MINUTES

July 26, 2021

- I. OPEN MEETING – The July 26, 2021, Selectboard Meeting was opened by Chairman Haven Haynes, Jr. at 5:57PM. Those present: Haven Haynes, Jr., Alfred Buckley, Noreen Labrecque, Richard Thibeault, Jeffery Noyes and three members of the public: Frank Doe, Norma Gray and Gregory Noyes.
- II. APPROVAL OF MINUTES – Motion was made by Al and seconded by Haven to approve the July 12, 2021, Selectboard meeting minutes. Minutes were approved unanimously.
- III. ADDITIONS/DELETIONS TO AGENDA – Painting of TO Building.
- IV. GENERAL PUBLIC COMMENTS –
 1. Frank Doe was in to discuss a neighborhood matter. No action was taken
 2. Norma Gray was in to discuss the speeding and traffic on Park Street. She suggested that the Town make that street a “One-way Street”. The board will contact the State to see what is involved in changing the status of a street from a two way to a one way. Norma was satisfied with the paving that was done on School Street. She inquired about the Revaluation in town. Noreen explained the new values will be in place next year.
 3. Greg Noyes asked if it would be possible for Richard to use the Town Backhoe to spread loam at the Beecher Falls Park once the gazebo has been built. Board had no problem with this. Gregory had concerns about a junky yard property in Beecher Falls. The board said they have been working on these issues.
 4. Jeff Noyes reported to the board of the Police activity in town. He also told the Selectboard that he will be needing a new computer for the Police Dept. He will present the Selectboard with prices at a future date.
- V. REPORT FROM HIGHWAY
 1. School Street paving – Richard had pictures of a low spot on the newly paved area on School Street by the motel. He has been in contact with Mark Gray (Gray’s Paving) about this and Mark will fix it.
 2. Culvert on Canaan Hill – Richard had Cunningham’s change a culvert on Canaan Hill.
 3. Culvert on River Road – Richard and Brian were able to check the culvert and found it was fine except the problem was the end piece separated. He will reconnect the separated piece with a collar and that will solve the problem. He will use the grant funds that were slated for the River Road culvert, on culverts on Gray Road. NVDA will need to check the proposed project prior to it being done.

4. International Truck – The Selectboard would like to advertise the truck for sale. Richard will get all information to Noreen to put in the News and Sentinel, Calendonia Record and Front-Page Forum.
5. Roadside mowing – David White has completed the roadside mowing.
6. Bridge Inspection – Tuesday, July 27th 12:30PM at the bridge – Selectboard, Richard and Steve Young will meet onsite with the engineer.
7. Vern Crawford asked Richard if it would be ok with the Selectboard if he used the Town Backhoe to repair the Dry Hydrant down at the Eugene Reid Property. The BF Vol. Fire Dept. will be overseeing this repair. Brian will be onsite as well. The Selectboard approved.
8. Richard would like the Selectboard and Jeff to meet on Hudson Road to discuss placement of the gate that will be closed during mud season to keep heavy traffic off the road. No date has been set for this yet.
9. Richard asked the Selectboard if they would like him to mow the Town field in Ethan Allen Park again this year. Selectboard approved.
10. Richard mentioned it is time for winter sand bids. He stated that he figured on 700 yards will be needed this year since there was left over sand from last year. An ad will be put in the News and Sentinel.

VI. REPORT FROM WASTEWATER TREATMENT PLANT –

1. USDA FY18 loan close out – MBR #6 – Selectboard reviewed the MNR#6 in the amount of \$8,440.36 which will finish out the FY 18 Pump Station Improvement Project. \$8,213.05 will be USDA Loan and \$227.31 will be local funds. On a motion by AI and seconded by Haven the Selectboard unanimously approved the requested funds. Chairman Haven Haynes, Jr. executed MBR#6.

VII. SOLID WASTE –

1. 2nd Composter is in – info only
2. 12 cases of trash bags have been delivered – info – The representative from Waste Zero stated that it would be easier for them if we could order larger quantities. Noreen stated that we have been using approximately 100 boxes per year and ordering 50 boxes at a time for the simple reason that we don't have the room to store 100 boxes. The board discussed some alternative storage areas. No decisions were made at this time.
3. Composting purchasing – The total purchase for Composting comes to \$2,827.23. The Town was able to secure a grant for these purchases. Board approved the purchases.
4. Transfer Station application – The board reviewed the one application that was submitted. They will contact this person for an interview.
5. Franchise Tax form – signature – Chairman Haven Haynes, Jr. signed the document.
6. Haven has contacted Ron Crawford about freon removal. The Selectboard will set up a meeting with him to discuss details.

VIII. NEW BUSINESS –

1. Alice Hunt Cemetery – new lot prices – Noreen asked that the board establish prices for the new lots in the Alice Hunt Cemetery. On a motion by Al and seconded by Haven the following prices were established: Cremains Lot - \$30.00 for Lot and \$50.00 for Perpetual Care, Single Lot - \$75.00 for Lot and \$150 for Perpetual Care and Double Lot – 100.00 for Lot and \$200.00 for Perpetual Care. Motion carried in the affirmative.
2. Cemetery policy – Cemetery Committee will review.
3. Local Emergency Management Plan – approval – After review, motion was made by Al and seconded by Haven to approve the 2021 Local Emergency Management Plan. Motion carried in the affirmative.

IX. OLD BUSINESS –

1. Financial policies – The board reviewed the policies prior to the meeting and were satisfied with the wording. Motion was made by Al and seconded by Haven to approve the Balance Budget Policy, Cash Receipt, Petty Cash and Returned Check Policy and the Accounting, Auditing, and Financial Reporting Policy. Motion carried in the affirmative and all documents were executed by the Selectboard.

X. OTHER BUSINESS –

1. Executive Session – Motion was made by Al and seconded by Haven to enter Executive Session to discuss personnel at 8:05PM. Motion was made by Al and seconded by Haven to exit Executive Session at 8:11PM. No action taken.

XI. SORT MAIL/SIGN WARRANT - \$ 56,917.54. Approved and executed by Selectboard.

XII. ADJOURN MEETING – On a motion by Al the July 26, 2021, Selectboard meeting was adjourned at 8:18PM by Chairman Haven Haynes, Jr.