

SELECTBOARD MEETING

MINUTES

January 25, 2021

- I. OPEN MEETING – The January 25, 2021 Selectboard meeting was opened by Chairman Frank Sawicki, Jr. at 6:00PM. Those present: Frank Sawicki, Jr., Haven Haynes, Jr., Gregory Noyes, Noreen Labrecque, WWTF Operator April Busfield (via Zoom) and members of the public, Al Buckley, Nick Phillips, and Becca Paquette.
- II. APPROVAL OF MINUTES – Motion was made by Gregory and seconded by Haven to approve the January 11, 2021 minutes. Motion unanimously carried in the affirmative.
- III. ADDITIONS/DELETIONS TO AGENDA - None
- IV. GENERAL PUBLIC COMMENTS – Gregory asked for an Executive Session at the end of the meeting.
- V. REPORT FROM HIGHWAY - NO action
- VI. REPORT FROM WASTEWATER TREATMENT PLANT –
 1. April reported to the Selectboard on the Muffin Monster piping project that was completed today. She and Brian and Kevin McKinnon had it completed by noon and J Bolens dumped a load of septage in the afternoon and all was working well.
 2. April had a quote for a Vac Truck from Wind River Environmental for the pump station for this spring along with the Pumps at the Plant. The total estimate for the 8-hour day is \$2,395.80. In the past, the Fire Dept tanker and Bolens Septic were used to clean out the Pump Stations but this year because she is going to have the Vac Truck Co. up to clean out the pumps at the Treatment Plant, she figured she would have a professional job done this year for the pump stations as well. The board reviewed the quote and on a motion by Haven and seconded by Gregory the board unanimously approved.
 3. April also had a quote for two more influent pumps at the Treatment Plant which has been included in the Proposed Budget.
- VII. SOLID WASTE –
 1. Composting – The board will be reviewing the process and handling of food scraps that are being left at the Transfer Station. Gregory mentioned the Transfer Station is running out of room to accommodate all the new requirements.

2. Letter from Coos County Recycling Center – The letter was to inform the Selectboard of a possible shut down of the Transfer Station if COVID hits the limited personnel.
1. Franchise Tax form – signature – no action needed – signed by Chairman of the Board

VIII. NEW BUSINESS –

1. Officially vote to vote all by Australian Ballot – Motion was made by Haven and seconded by Gregory to approve voting all candidates and warned article by Australian Ballot. Motion carried in the affirmative.
2. Date of Informational Meeting – After discussion, the board decided to hold the Informational Meeting for the Town Meeting Budget on March 1, 2021 following the Canaan School Informational Meeting which will begin at 6:00PM. They will use the same ZOOM as the school.
3. Sign Town Meeting Warning – After reviewing the Town Meeting Warning the Selectboard approved and signed.
4. Changes in Personnel Policy – Noreen and Frank will work on, on Feb 4th and present to entire board on February 8, 2021 Selectboard meeting.
5. Internet carriers – Noreen and Frank will work on this as well on February 4, 2021 and make recommendations to the entire board on February 8, 2021 Selectboard meeting.

IX. OLD BUSINESS – No action

X. OTHER BUSINESS – No action.

XI. SORT MAIL/SIGN WARRANT - \$24,163.78 reviewed and executed by Board members.

Motion was made by Haven and seconded by Gregory to enter Executive Session at 6:40PM to discuss personnel.

Motion was made by Haven and seconded by Gregory to exit Executive Session at 6:50PM. No action taken.

XII. ADJOURN MEETING – Motion was made by Haven to adjourn the January 25, 2021 Selectboard meeting. Chairman Frank Sawicki, Jr. adjourned the meeting at 6:53PM.