

Minutes of Heart & Soul Meeting, July 5, 2018

Attendees: Les Klinefelter, Steve Masson (coach), Greg Noyes, Georgiana Carr, Diana Rancourt, Katie Sawicki, Trish Sears, Terrie Herr

Introductions

- Went around the table and introduced ourselves

Review agenda

- Greg moved to accept; Katie seconded; approved

Previous Minutes

- Minutes of the June meeting were unavailable; will be available on Basecamp on July 6 for the next meeting in August

Review of NECKA talks

- Due to the lack of managerial oversight the state of NEKCA in Canaan “blew up” on television calling Canaan a ghost town; Heart & Soul decided to get involved; members attended their two community meetings they’ve had so far; discussions will be compiled in the remainder of this section as it is difficult to divide.
- The current employee will be getting done in August. The position(s) have been advertised on

NEKCA JOB OPENING

This job is open to NEKCA EMPLOYEES ONLY: (Yes ___) or (No ___), all applicants will be considered)

Posting Date: May 22, 2018	Closing Date: June 5, 2018 Or until filled		
Job Title: Outreach Specialist	Non-Exempt <input checked="" type="checkbox"/> Exempt ___		
Site Location: Canaan	POSITION CLASSIFICATION All employees are subject to a 6 month Trial Service Period. (Permanent <input checked="" type="checkbox"/>) (Temporary ___) (Intermittent ___) <small>Position is open for one year, with possibility for renewed employment.</small>		
Hourly Range	Hrs/Wk	Wks/Yr	Benefit Package
DOE	20	52	Yes ___ or No <input checked="" type="checkbox"/>

Send:
Cover Letter, Resume, and Three References To:
jobs@necka.org
or mail to:
NEKCA HR
PO Box 346
Newport, VT 05855
(802) 334-7316
Fax: (802) 334-5249

For more information, see attached or contact the person above.

NEKCA Mission Statement
To empower all generations in the Northeast Kingdom to grow, prosper and thrive.

NEKCA is an Equal Opportunity Employer

Margaret Frost and 2 others 1 Comment 4 Shares

Facebook.

- Heart & Soul members explained what their organization was about, its purpose, and some highlights. Discussed the project of creating a “welcome basket” and their information as well as any other groups could be contained in this basket.
- At the second meeting, many agencies were represented and present. Helping Hands in Colebrook, NH discussed how they ran their program as did the Food Shelf. A representative from Bernie Sanders office, a man who just started a satellite addiction recovery program in the Canaan area, Rick Tillotson, NEKLS representative, Indian Stream Clinic representative, among many others.
- NEKCA has to decide what they want to do. They were supposed to get together with Helping Hands and possibly create a partnership.

- Transportation is an issue. RCT review.
- They should hire locals who know the people and get out there to find those who need help.
- Clinic and church are already helping NEKCA with clients.
- H&S is still waiting to hear from NEKCA.
- Les will write a letter for feedback to Cathy.

Phase III Steps/training

- Liane want to have a Phase III training in September; we will offer dates and will work together to concur
- We were ahead of Orton's way of proceeding due to having an already existing data collection prior to getting involved with Heart & Soul, but community surveys needed to be done.
- Need to get the 5 statements to reflect Phase III activities out to the community; find events/places to set up an input board to place a sticker on the section reflecting their opinion (spot on, needs work, forget it)
- Liane will go over the requirements of Phase III at the training
- Data analysis; need to order more "Year End Report" for this training (100 was suggested); Vista Print was also suggested as a possible printer as well as Orton funds to be utilized for this expense
- We are to review the Phase III checklist for the next meeting. On Base Camp there is a list of activities to Phase III; same material as in the original book for H&S
- Action plan (projects)
 - Write a grant and people work on that particular project
 - Personal outreach
 - Mention next H&S
 - Invite people via Facebook and share
 - Participate in upcoming events (see below)
 - Place in The Canaan Carrier (recent letter attached)
 - Grant to hire a consultant

Upcoming Events of Note

- Movies in the Park, July 20; Katie will create posters for community input in Phase III
- Sugar on Snow, August 3
- Stewartstown Day, August 4 (participation in parade; Presidents Past and Present; side meeting on July 13 at 5:30)
- Monthly church suppers at Grace Community Church
- Ask to place a bulletin board at the school for student input in H&S

Financial Update

- Diana created the handout; approved

New Business

- Items listed in "Upcoming Events of Note"
- NEK Creative Economy Focus Group for Island Pond/Essex County Region, July 10, 5:30-6:45, Island Pond Welcome Center, 11 Birch Street, handout attached

Old Business:

- None other than above

Next Full Meeting

- **August 9, 2018** at the Town Office, 5:30-6:30
- Snacks are encouraged

Motion to Adjourn:

- Les moved; Gana seconded; approved.