

Canaan Recreation Park Committee Meeting Minutes
Tuesday, April 14, 2026
5:00 PM - Canaan Town Office

Members Present: Vernon Crawford, Paul Lyons, and April Busfield, and Raelene Begin

Public Present: Britni Haley (out at 5:36)

1. Open Meeting

- a. The April 14th, 2026 Rec Park Committee meeting was called to order by Chairman Vernon Crawford 5:00pm.

2. Approval of Meeting Minutes of the March 10, 2025 meeting

- a. On a motion made by Raelene Begin, seconded by Paul Lyons, to approve the meeting minutes of March 10, 2026, vote 4-0, motion passes.

3. Discussion/Action Items:

a. Appointment Updates:

- i. Appointments were made by the Selectboard: Al Buckley - 2 years; Raelene Begin - years; April Busfield - 1 year.
- ii. Currently have one, two-year position open.

b. Community Concert/250th Anniversary Updates:

- i. Brinti Reviewed items that would be brought and by whom
- ii. Historical society will have a table
- iii. Vern will secure parking signs
- iv. Reviewed options for a commemorative trinket
 - 1. Committee members mentioned liking the wooden nickel, but to continue looking for options that had a smaller minimum order number. Or other alternatives.
 - 2. Balloons were then brought up as a possible item to hand out that day.
- v. Brinti will follow up with Zach on police presence for the day as well as ensuring stage payment has been made.
- vi. Vendors for food were reviewed again and efforts will be continued to try and get one additional vendor (who offers a different type of food) to agree to come.
- vii. Kiwanis committed to providing \$350 towards the costs associated with the event.
- viii. Raelene updated that the Canaan Schools EPIC Summer Camp is interested in being involved. They will plan to be the 'opening act' and have students perform a song that was written by a group of Canaan students who worked with sing duo "The Rough and Tumble", titled "This is HOME to me". The song explores what comes to mind for these students when they think about what Canaan means to them.
 - 1. Raelene will follow up to determine how many microphones they will need to cover their group
 - 2. Brinti will coordinate with the band for stage use.

3. The schools summer group may also come up with a few things to put on display for that day; this will be determined as the date gets closer.

c. Dash Grant Updates:

- i. Diana sent an update that the Dash grant was recieved, in the amount of \$2,000.00; the funds will go towards the community concert event.

d. Fundraising

- i. Committee members confirmed that members are willing to help CNC with the spaghetti dinner event, but that this will not be a joint fundraiser this year.
- ii. Diana sent a suggestion that a similar 'round up' fundraising initiative as what is seen at Laperle's be requested of Solomons for the Rec Park
 1. Raelene will follow up and see if Solomon's would be interested in partnering for something like this.
- iii. A potential car wash event is still being explored. Committee members would like to consider the weekend of prom or graduation as potential dates.
 1. Raelene will follow up to ensure no overlap with the school and get the date for prom.

e. 2026 Summer Project Updates

- i. Due to the VCT Grant deadline, it is unlikely that the grant could be applied for and utilized for this summer. The grant will still be explored for funding for next summer. Committee members supported the application to have the funds for next year and felt that many of the projects could wait until that time.

f. Paving Parking Lot Updates

- i. Brief discussion was held on paving; Vern will get measurements to April and she will look into if there is any way to get a better rate by working alongside some other potential town projects this summer.
- ii. On a motion made by Raelene Begin, seconded by Vern Crawford, to approve the purchase of a total of six, eight foot speedbumps, for approximately \$450, vote 4-0, motion passes.

g. Kickboard Updates

- i. When Raelene reached out to the principal regarding this project, he was supportive and was going to coordinate with the art teacher; no further response at this time.

h. Purchasing Policy Adoption

- i. The purchasing policy was given a final review to reflect the requested edit from a \$500 limit to \$250 and was signed by the Chairman and left for the Town Clerk to sign and file.

i. Dog Waste System Setup

- i. The dog waste system is currently stored downstairs at the Town Office. Vern will take charge of getting it installed.

j. Damage to Porta Potties

- i. Reports were brought forward that there was damage to the porta potties; Zach confirmed this via email to Raelene. He said that CDS/Brian Riff can be utilized to fix them if needed. Cameras were not able to determine accurately what caused the damage and when.
- ii. Vern plans to fix the lock himself and we will contact CDS for repair service only if he is unable to fix it.
- iii. The Committee asked that Zach reaches out to have them serviced.

k. Trash Pickup

- i. Zach was going to follow up with the highway department to ensure they are still scheduled to handle trash pickup, awaiting confirmation. April indicated it would likely be the case as they have handled it in prior years.

l. Budget Review

- i. A review of the budget was completed.

m. Other Business

- i. A brief update that the ordered bouncy toy has not yet arrived and that Zach would plan to reach out to them for an update soon.

n. Sign Warrants

- i. Warrants were signed: AP 06-26 \$49.32, AP 08-26 \$49.54

4. Next Meeting Date

- a. The next regular meeting is scheduled for May 12, 2026 at 5:00pm.

5. Adjourn Meeting

- a. On a motion made by Raelene Begin, seconded by Paul Lyons to adjourn the meeting at 6:14pm, vote 4-0, motion passes.