

Canaan Recreation Park Committee Meeting Minutes
Tuesday, May 12, 2026
5:00 PM - Canaan Town Office

Members Present: Vernon Crawford, Paul Lyons, and April Busfield, and Raelene Begin, and Al Buckley

Public Present: Diana Rancourt, Britni Haley (In at 5:06; Out at 5:26)

1. Open Meeting

- a. The May 12, 2026 Rec Park Committee meeting was called to order by Chairman Vernon Crawford 5:00pm.

2. Approval of Meeting Minutes of the April 14, 2026 meeting

- a. On a motion made by Raelene Begin, seconded by Paul Lyons, to approve the meeting minutes of April 14, 2026, vote 5-0, motion passes.

3. Discussion/Action Items:

a. Fundraising

- i. "Round up" Fundraising
 - 1. Raelene talked with Kyle to if Solomon's would be interested in partnering for a round up fundraiser. Kyle said that he would look into how to set this up with his software company and thought it would be able to do, particularly for a set period of time during their busy season. He said it would be best to have a specific thing we are seeking to fundraise for. The committee discussed having this possible be the paving of the parking lot project.
- ii. A potential car wash event is still being explored. Committee members considered the weekend of prom or graduation as potential dates. However, they decided it would be better to wait until we are having some more consistent warmer weather.

b. Paving Parking Lot Updates

- i. Four of the six order speed bumps came in, the other two were back ordered. These two need to be reordered and once they are all in, it can be determined the best way to secure them to the ground. Vern said they do come with some pins, but that an alternative might need to be found.
- ii. Vern took measurements for the area that may be paved. Discussion was held on possibly seeing what is available for reclaimed asphalt as a cost effective alternative.

c. Dog Waste System Setup Follow Up

- i. Vern will still take charge of getting the system installed; he was working on determining the best method of installation as they require a secure place to mount. The gazebo and/or a post of a picnic table were discussed as potential options.

d. Community Concert/250th Anniversary Updates:

- i. Raelene let Britni know to promote the Epic program as "Canaan Schools Summer EPIC Program" and that if 3 microphones are available, that will

meet the needs of the group. Raelene will get Britni the age range of students that will be participating in this event and see if there is a picture of the students who previously wrote and performed this song.

- ii. On a motion made by Raelene Begin, seconded by April Busfield, to approve the purchasing of supplies for the Community Concert as per Britni's email dated 4/22, vote 5-0, motion passes.
- iii. Britni will set up a meeting with the legion and the historical society to go over their involvement with the day's events.
- iv. Still working to finalize last food vendor
- v. Britni estimates needing 6 individuals for handling things like serving cake, balloons, and 50/50 tickets.
- vi. Vern will confirm with the department on how they want to run cornhole that day.
- vii. The message boards should be put up at the entrance to the event.
- viii. The pitch tournament money was donated to sugar on snow.
- ix. Britni will work on a press release and determine if we will need an ad in the paper or not.
- x. Finances were reviewed quickly for the event and a reminder made that requests for necessary funds should be made to Zach a couple weeks prior to the event.

e. Porta Potties

- i. Vern said to see if they will either fix, or let us know the best way to fix the handle, when they come to service it
- ii. Zach will reach out and begin servicing of porta potties for the season.

f. Playground Equipment

- i. The committee decided to push off the reorder of the Willy Goat equipment after their site was not working properly and did not process the order.

g. Budget Review

- i. A review of the budget was completed.

h. Other Business

- i. Zach was approved to receive a grant for a free sunscreen dispenser for the park.

i. Sign Warrants

- i. Warrants were signed: AP 10-26: \$3298.20

4. Next Meeting Date

- a. The next regular meeting is scheduled for June 9, 2026 at 5:00pm.

5. Adjourn Meeting

- a. On a motion made by Raelene Begin, seconded by Al Buckley, to adjourn the meeting at 5:38, vote 5-0, motion passes.