

CANAAN FIRE DISTRICT #1

MEETING MINUTES

September 16, 2026

1. OPEN MEETING – The September 16, 2026, Bi-monthly meeting was opened by Chairman Jeff Richards at 5:28PM. Those present: Jeff Richards, Jeremy Labrecque, Al Buckley, Noreen Labrecque, Operator April Busfield, Zachary Brown and via Zoom Patrick Smart.
2. APPROVE MINUTES – July 15, 2026 – Motion was made by Al and seconded by Jeremy to approve the July 15, 2026, meeting minutes as written.
3. ADDITION/DELETIONS – No action
4. MANAGEMENT PLAN
 - a. Update from Patrick Smart – Patrick Smart provided a report for the Prudential Committee which he state was a 30% completion of the Management Asset Plan. Two key aspects of the AMP that he will need input from the fire district on are a mission statement for the water system and level of service goals for the system.
Jeff asked what consequences could there be if the service goals aren't met?
Patrick answered that only consequences would be any state and federal regulations that are not met, otherwise the no consequences.
Jeff asked if Patrick was still going to look into the consolidation of the two districts.
Patrick answered yes.
5. REPORT FROM OPERATOR
 - a. Storage Tank Cleaning – April reminded by board that the Storage Tank does need cleaning and had the report from Earth Water Specialists, Inc. as proof. The board will add this cost to their budget for 2027.

- b. Dehumidifier repair – April (with the help of Jeremy) was able to repair the screen of the dehumidifier (\$300 cost) instead of a full replacement at \$3000.
 - c. Reclaim piping break – Phil Laramée fixed the pipe with metal which is more sustainable than the plastic.
- 6. REVIEW STATUS REPORT/ DELINQUENT REPORT – Board reviewed the reports and were pleased that all seemed on target.
- 7. OTHER BUSINESS
 - a. Assistant Operator prospects?? April reported that Rodney Romwell has been hired and has ample experience with both Water and Sewer systems.
 - b. A letter from the Selectboard inviting the Prudential committee to their next meeting on September 28, 2026, to discuss employment and all aspects of personnel. Both Jeff Richards and Jeremy Labrecque have committed to attending the meeting. (Note; Al Buckley is a Selectboard member so will be attending as well).
 - c. The Board signed the following warrants: #17/26 - \$2,718.46. #18/26 - \$2,359.47, 19/26 - \$424.27.
 - d. The next scheduled Bi-monthly meeting is November 18, 2026.
- 8. ADJOURN MEETING – No other business or discussions took place. Chairman Jeff Richards adjourned by September 16, 2026, bi-monthly meeting at 6:11PM.